

INFORMATION ON FILING A MOTION FOR DISCLOSURE

In accordance with Rule 2.4(b) of the Rules of Jefferson Parish Juvenile Court, attached is a Motion for Disclosure which is available for use by anyone requesting access to Juvenile Court Records.

Rule 2.4 Confidentiality of Proceedings

- (a) Except as otherwise provided by Children's Code Article 407, all juvenile proceedings are confidential and closed to the public. Public access to the proceedings may be restricted according to available space in each courtroom as well as any security needs.
- (b) Except as otherwise provided by Children's Code Article 412, all juvenile records are to remain confidential. Access to records may be permitted for good cause shown pursuant to a motion for disclosure addressed to the section Judge. A form motion is available from the Office of the Clerk of Court for Jefferson Parish Juvenile Court.
- (c) When a record has been removed for review it shall be replaced with a signed, dated slip indicating the file number of the case, who is using the file and where the file can be located.

The person moving for the disclosure of a juvenile record is responsible for obtaining all necessary information, including address/service information for all parties (see page 5).

NO COURT PERSONNEL WILL OBTAIN THE INFORMATION FOR YOU.

Revised 07/19/2017

STATE OF LOUISIANA

DOCKET #:

IN THE INTEREST

JUVENILE COURT

PARISH OF JEFFERSON

STATE OF LOUISIANA

SECTION: _____

FILED: _____

DEPUTY CLERK

MOTION FOR DISCLOSURE

Now into Court comes _____,

Who moves this Court for disclosure of information pursuant to Louisiana Children's

Code Article 412 and respectively represents:

I.

That your mover is

{ } a parent of the juvenile in the above captioned case

{ } the attorney for the juvenile in the above captioned case

{ } the juvenile in the above captioned case

IF MOVER IS ANYONE OTHER THAN THE JUVENILE, JUVENILE'S PARENT,
OR JUVENILE'S ATTORNEY THEY MUST ALSO FILL OUT THE ATTACHED
NONDISCLOSURE AGREEMENT

{ } an attorney of record for _____, who is a party in
the above captioned case.

{ } a representative of an agency or institution, namely, _____

{ } a representative of a court, namely, _____

{ } Other (Explain) _____

II.

That your mover is herein requesting disclosure of records and/or reports of:

{ } this Court

{ } Probation Officer(s), namely _____

{ } Law Enforcement Agencies, namely _____

who is believed to be the custodian of such records and/or reports.

III.

That your mover requests disclosure of the following particular information:

IV.

That the above information is relevant to a specific investigation or proceeding in the following particulars:

V.

That the above information is intended for the following use:

That the mover intends to disclose or give access to this information to the following persons (must specify by name):

That the minor's date of birth is _____.

That the minor's social security number is _____.

WHEREFORE, your mover respectfully requests that this Court order the disclosure of the above requested information.

Respectfully submitted,

Mover

Address

City/State/Zip

Phone

ORDER

Considering the above and foregoing Motion and the provisions of Louisiana Children’s Code Article 412, and finding good cause has been shown and that the requested information is relevant to a specific investigation or proceeding:

IT IS ORDERED that the above requested information be disclosed to Mover by the above indicated custodian of said records and/or reports without undue delay.

IT IS FURTHER ORDERED that Mover maintain the confidentiality of all disclosed information to the greatest extent possible under the circumstances of this disclosure.

Harvey, Louisiana, this ____ day of _____ 20____

JUDGE

ALTERNATIVE ORDER

Considering the above and foregoing motion and the provisions of the Louisiana Children’s Code Article 412, finding good cause has been shown and that the following information is relevant to a specific investigation or proceeding:

IT IS ORDERED that only the above listed information be disclosed to mover by the indicated custodian of said records and/or reports without undue delay.

IT IS FURTHER ORDERED that Mover maintain the confidentiality of all disclosed information to the greatest extent possible under the circumstances of this disclosure.

Harvey, Louisiana, this ____ day of _____ 20____.

JUDGE

ALTERNATIVE ORDER

Considering the above and foregoing Motion:

IT IS ORDERED that a contradictory hearing be set for the _____ day of _____ 20____, at _____ o'clock a.m. in Section _____ and that the above indicated custodian be sited to appear on that date and time.

Harvey, Louisiana this _____ day of _____ 20_____

JUDGE

PLEASE SERVE:

Mover

Custodian

Address

Address

City/State/Zip

City/State/Zip

Juvenile

Juvenile's Attorney

Address

Address

City/State/Zip

City/State/Zip

Revised 07/20/2017

STATE OF LOUISIANA

IN THE INTEREST

DOCKET #:

JUVENILE COURT

PARISH OF JEFFERSON

STATE OF LOUISIANA

SECTION: _____

ALTERNATIVE ORDER

Considering the above and foregoing Motion:

IT IS ORDERED that the Motion be **GRANTED**, subject to the receipt of an objection by the minor or their counsel within **5 days** of service of this Judgment.

Harvey, Louisiana this ____ day of _____ 20 ____

JUDGE

PLEASE SERVE:

Mover

Address

City/State/Zip

Juvenile (PERSONAL SERVICE)

Address

City/State/Zip

Custodian

Address

City/State/Zip

Juvenile's Attorney

Address

City/State/Zip

PDO Office/Court Box

OBJECTION/REQUEST FOR HEARING

[] I hereby OBJECT to the Motion for Disclosure and request a contradictory hearing.

Minor or Attorney

***** RETURN ANY OBJECTION TO THE JEFFERSON PARISH JUVENILE COURT
1546 GRETNA BLVD HARVEY, LA 70058*****

STATE OF LOUISIANA

IN THE INTEREST

DOCKET #:

JUVENILE COURT

PARISH OF JEFFERSON

STATE OF LOUISIANA

SECTION: _____

LOUISIANA CHILDREN'S CODE ARTICLE 412
NONDISCLOSURE AGREEMENT

I, _____, certify on the _____ day of _____, 20____ that I am familiar with the applicable disclosure provisions of Article 412 and I agree not to disclose any information to unauthorized persons, parties, or agencies. I understand that the Court is not responsible for informing me about the provisions of law that apply to my request.

Mover (Signature)

Mover (Print Name)

Address

City/State/Zip

Phone

STATE OF LOUISIANA

IN THE INTEREST

DOCKET #:

JUVENILE COURT

PARISH OF JEFFERSON

STATE OF LOUISIANA

SECTION: _____

ALTERNATIVE ORDER

Considering the above and foregoing Motion:

IT IS ORDERED that the Motion be **GRANTED**, subject to the receipt of an objection by the minor or their counsel within **5 days** of service of this Judgment.

Harvey, Louisiana this ____ day of _____ 20 ____

JUDGE

PLEASE SERVE:

Mover

Address

City/State/Zip

Juvenile (PERSONAL SERVICE)

Address

City/State/Zip

Custodian

Address

City/State/Zip

Juvenile's Attorney

Address

City/State/Zip

PDO Office/Court Box

OBJECTION/REQUEST FOR HEARING

[] I hereby OBJECT to the Motion for Disclosure and request a contradictory hearing.

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1546 GRETNA BLVD HARVEY, LA 70058*****